

CAPTIVA COMMUNITY PANEL

Aug. 14, 2018, meeting

AGENDA

Meeting convened at 9 a.m. at South Seas Island Resort

Call-in: 1-877-603-2098 • Access code: 690183

- 9:00 a.m. Introductions and roll call. Approval of June 12 and July 10 minutes
9:05 a.m. Captiva Fire District update – Chief Jeff Pawul
9:10 a.m. LCSO update — Lt. Mike Sawicki
9:15 a.m. CEPD update — Damon Grant
9:20 a.m. Library update – Colleen Barany
9:25 a.m. Public information meeting: Request for variance for side setback for Starbucks at Chadwicks Square South – Tina Ekblad, Morris-Depew Associates

- **ACTION:** *Provide forum for request*

“Chadwicks Square, associated with South Seas Island Resort, is located at the northernmost end of Captiva Island in Lee County. At the western edge of the shopping plaza is an existing Starbucks Coffee Shop with a single entry and exit. Starbucks and South Seas Island Resort have been coordinating to update the interior of the coffee shop to improve internal circulation. This remodeling will include a second entrance/exit point facing Captiva Drive as well as a wooden deck and paved patio between the northern façade of Starbucks and Captiva Drive. A setback variance is requested to memorialize the location of the existing building and permit a wooden deck and stairwell facing Captiva Drive.”

- 9:45 a.m. Public information meeting: Request for administrative variance for side setback for existing structure at 15180 Wiles Drive – Morris-Depew Associates

- **ACTION:** *Provide forum for request*

“On behalf of Steven D. Cobb, Manager of EMK Properties LLC, Morris-Depew Associates, Inc., is submitting an Administrative Variance Application in conjunction with the Type E Limited Review Development Order Application (LDO2017-00073). The Administrative Variance Application request is to seek relief by granting a variance of 4 inches from the required 7-foot side setback; thus, memorializing the existing side setback condition associated with an existing non-conforming structure at 15180 Wiles Drive.”

- 10:05 a.m. County funding for panel – David Mintz
10:15 a.m. Discussion of red tide and lake releases – David Mintz
10:25 a.m. Committee reports (as needed):
 - Wastewater Committee – Jay Brown
 - Development Committee Report (Funding Letter) – Bob Walter/Mike Lanigan
 - Communications Committee – Mike Lanigan/Mike Mullins (website content; Captiva Vision/brand and video – Antje Baumgarten)
 - Captiva Drive improvements – David Mintz
- 10:55 a.m. Financial update – Tom Rathbone
11:00 a.m. New business and public comment
 - Reminder: Galloway Captiva Tri Sept. 15-16? (may depend on water/air quality)
 - Confirm date and quorum for next meeting

Adjourn

***Next Captiva Community Panel meeting tentatively scheduled for Sept. 11
in the Cone Room at South Seas Island Resort, Captiva***

The Captiva Community Panel is sponsored by the Captiva Property Owners Association Inc., a 501(c)3 nonprofit organization by IRS determination. The association is registered under account number CH28824 with the state of Florida under Chapter 496, Florida Statutes, the Solicitation of Contributions Act. A copy of the official registration and financial information may be obtained from the Division of Consumer Services by calling toll-free (800) 435-7352 within the state. Registration does not imply endorsement, approval or recommendation by the state.

Captiva Community Panel Meeting Evaluation Questionnaire

*Help us to improve the quality and effectiveness of our meeting today
by providing your honest answers to the following questions.*

On a scale of 1-5, how would you rate the efficiency of the Panel meeting today? Did the Panel stay on task?

On a scale of 1-5, how would you rate the effectiveness of the Panel as it addressed the issues before it today?
Did it address the agenda items for the meeting effectively?

In just two sentences, please comment on what you think went well in the meeting today.

In just two sentences, please comment on what you think could have been improved with the meeting today.

Are you a member of the Panel or an observer? _____

Meeting Date _____

Thank you!

Captiva Community Panel obligations

- 1) Publish an annual schedule of 2019 meetings after the December meeting.
- 2) Re-elect panel members (or elect new panel members) for those whose terms expire at the end of 2018 (see below). Panel officers will be elected at the January meeting after the new panel members are installed.
- 3) Develop and approve a 2019 budget no later than the December meeting.
- 4) Bylaws revisions will be addressed as necessary. Any amendment requires 60 days' notice prior to vote, and approval requires a two-thirds vote of the full panel at a panel meeting where a quorum is present.
- 5) The president shall appoint a Nominating Committee of at least three members (only one of which can be a panel member) by the March meeting, for ratification by the panel members at that meeting. The committee (along with the CPOA and CCA appointments) will offer a slate of candidates at the October meeting, for a vote at the December meeting. See bylaws for more detail.

PANEL SEAT ASSIGNMENTS:

- **CPOA:** Antje Baumgarten, Mike Boris, Mike Kelly, Mike Lanigan, Rene Miville
- **CCA:** Jay Brown, Tom Rathbone
- **PANEL:** Dave Jensen, David Mintz, Bob Walter, Mike Mullins

TERM STATUS:

- Expires in December 2018 and termed out: None
- Expires in December 2018 with another three-year term possible: Jay Brown, Rene Miville, Mike Mullins
- Expires in December 2019 and termed out: Bob Walter
- Expires in December 2019 with another three-year term possible: Mike Kelly, Mike Lanigan, Tom Rathbone
- Expires in December 2020 and termed out: Mike Boris, Dave Jensen, David Mintz

Article 6, Section 2 -- Terms of Office

Panel Members shall serve terms running for a period of three (3) consecutive years commencing at the Regular January meeting. Panel Members may be appointed or elected pursuant to these Bylaws for a second three (3) year term, for a maximum of six (6) consecutive years. Panel Members having completed two (2) consecutive terms on the Panel shall not be eligible for re-appointment to the Panel unless and until a period of one (1) year has expired since the completion of the last term served by such Panel member.

2017 OFFICERS:

- President: David Mintz
- Vice president: Mike Boris
- Secretary: Mike Mullins
- Treasurer: Tom Rathbone

Article 5, Section 1 -- Election of Officers

At its first January meeting following its annual meeting in December, the Panel shall elect Officers of the Panel who shall serve a one (1) year term or until the end of their term on the Panel, whichever period is the lesser. The terms of office shall commence at the Regular January meeting. Mandatory Panel nominations and elections as necessary shall be held for the following offices: President, Vice President, Secretary and Treasurer. The Panel may also choose to elect other officers as may be desired from time to time. Election of officers may not occur without a quorum of the Members being first established.

PANEL SEAT VACANCIES:

Jan. 2016 - Dec. 2018	CPOA	CCA	PANEL	
Jan. 2017 - Dec. 2019	CPOA	CCA	CPOA	PANEL
Jan. 2018 - Dec. 2020	CPOA	CPOA	PANEL	PANEL
Jan. 2019 - Dec. 2021	CPOA	CCA	PANEL	
Jan. 2020 - Dec. 2022	CPOA	CCA	CPOA	PANEL
Jan. 2021 - Dec. 2023	CPOA	CPOA	PANEL	PANEL

Captiva Community Panel Committees

ONGOING PANEL WORK

- Updated Captiva Plan submitted for approval by county
- Draft Captiva Code consistent with updated Captiva Plan

PANEL COMMITTEE WORK IN PROGRESS

- Wastewater (J. Brown, Chair; D. Jensen, B. Walter, D. Mintz, M. Mullins, M. Kelly)
- S-Curve Improvement (D. Mintz, Chair – K. Gooderham, S. Stilwell)
- Captiva/Lee County Tax Distribution (M. Mullins, Chair – M. Boris, P. Koury)
- Development/Fund-raising for Panel (M. Lanigan & B. Walter, Chairs)
- Nominating Committee (To be appointed each year by the March meeting)

NEW PANEL COMMITTEE WORK

- Sea Level Rise Impacts (Open)
- Mangrove Protection & Water Quality (Open)
- Reduce Over-booking/Overcrowding of Captiva Rental Units (D. Jensen, Chair – L. Riordan)

COMPLETED OR CURRENTLY SUSPENDED COMMITTEE WORK

- Coordinated Trolley Service within Captiva (S. Stilwell, Chair – D. Almeida, J. Shuff)
- Captiva Plan and Code Education (D. Rohn, Chair)
- Reduce/Limit Noise from Gas Leaf Blowers on Captiva (D. Mintz, Chair)
- Transition from Gas to Electric Golf Carts on Captiva (Open)
- Automobile Use Reduction on Captiva (Open)
- Purchase Undeveloped Land and Density Rights on Captiva (M. Kelly, Chair)
- Zoning to Maintain Commercial/Residential Balance in Captiva Village (M. Kelly, Chair)
- Pedestrian Walkway/Bicycle Path through Captiva (J. Brown, Chair – C. Brown, J. Cunningham)